

COMMISSION MEETING AGENDA

October 3, 2022

Call to Order, Welcome

Public Comment (Petitions, Complaints, Appeals, Etc.):

Roll Call:

PLEDGE OF ALLEGIANCE

Approve Minutes: September 19, 2022

Approve Claims:

9/23/2022	Check # 0067173-0067229	\$ 1,042,454.93
9/29/2022	Check # 0067530	\$ 23,613.48
9/30/2022	Check # 0067231-0067341	\$ 2,010,803.10
9/30/2022	Check # 0067343	\$ 500.00
	Total:	\$ <u>3,077,371.51</u>

Conflicts of Interest:

Resolutions and Orders:

Contracts, Agreements and Grants:

1. Approve a cooperative agreement between Limestone County Commission and Alabama Mountains, Rivers and Valleys RC&D Councils to implement funding for electrical upgrades at the Cowford Campground.

2. Approve a contract between the Limestone County Commission (Community Corrections Program) and the Administrative Director of Courts for provision of Court Referral Officer services for the Limestone County Community Corrections Program.

3. Approve a Memorandum of Understanding between the Limestone County Drug Court and the Alabama Administrative Office of Courts for the AOC to provide financial support to the Limestone County Drug Court in the amount of \$15,000.00.

4. Approve a Memorandum of Understanding between the 39th Judicial Circuit Family Treatment Court and the Alabama Administrative Office of Courts to provide financial support to the Family Treatment Court in the amount of \$30,000.00.

5. Approve a Memorandum of Understanding between the Limestone County Commission and the City of Athens for work on Newby Road and Moyers Road.

Budget Revisions:

Department	Account Number	Title of Line Item	Amount
License Commission	002-51600-113	Other Salaries & Wages	+ \$20,000.00
	002-41117-000	Property Tax	- \$20,000.00

Emergency Purchase:

Board Appointments:

Award Bids:

Bid #	Item	Company	Amount
2793	Generator (EMA)	TR Electrical LLC	\$130,500.00

Personnel, Policy, and Staffing Actions:

1. Approve to promote Terri Hall from Appraisal Clerk to Real Property Appraiser effective 10/3/2022.

2. Approve to promote Matthew Sanders from Equipment Operator I to Equipment Operator II in District 4 effective 10/3/2022.
3. Approve to hire Joseph Harris as a Corrections Officer effective 10/3/2022 pending drug screening.
4. Approve to hire Sara Embry as a Corrections Officer effective 10/3/2022 pending drug screening.
5. Approve to transfer Jesse Gibson from a Patrol Deputy to Deputy Assigned to Investigations effective 10/3/2022.
6. Approve to transfer Austin Roberson from a Patrol Deputy to Deputy Assigned to Investigations effective 10/3/2022.
7. Approve the amended Staffing plan to reflect the following:
 - a. 2 – Engineering Support Assistant under the Engineering Department;
 - b. 5 – Real Property Appraiser under the Appraisal Department;
 - c. 1 – Accounting Specialist under the Administrative Department; and
 - d. 4 – Equipment Operator III and 2 Equipment Operator II under District Two Commissioner.
8. Approve to amend the following sections in the Personnel Policy to reflect probationary employees the allowance to use earned annual leave and sick leave.

1) **IX. Probationary Period**

D. During the probationary period, the employee will accrue sick and annual leave, and the employee, if approved by the department head, will be allowed the use of said leave.

2) **XXII. Attendance and Leave**

C. Annual Leave Policy:

a. All classified and probationary employees in the County shall earn annual leave with pay in accordance with the following procedures.

Merit Increases:

Name	Position	Effective Date
Robert A. Morse	Deputy	10/25/2022
Bryson Leopard	Correction's Officer	10/19/2022
Michael J. Stinnett	Sheriff Lt. (Investigations)	10/17/2022
Richard Clanton	Sheriff Sgt. (Patrol)	10/15/2022
Justin Smith	Deputy Sheriff	10/6/2022
Emily Lewter	SRO	10/28/2022
Jennifer McBay	Administrative Assistant (Sheriff)	10/29/2022
Jeremiah Durden	Sheriff Captain (Investigations)	10/13/2022
John McCormick	Sheriff Sgt.	10/16/2022
Trillion Tribble	Corrections Officer	10/4/2022
Pennie Davis	Records Technician (Jail)	10/18/2022
Julian Tyler	Corrections Corporal	10/26/2022

Engineer's Report:

Name	S/D Type	Approval Type	Lots	District	Location
Lonnie Dale Subdivision Phase IV	Major	Final	67 Lots	2	At the intersection of Saint John Rd & Newby Chapel Rd
Town Mill Phase 1	Major	Final	121 Lots	2	½ mile N of Hsv. Brownsferry Rd on the E side of Mooresville Rd
Capshaw Grove Subdivision Phase 2	Major	Final	86 Lots	2	2800' south of Capshaw Rd on the east side of Lipscomb Rd
Darryl Long Subdivision	Minor	Preliminary & Final	2 Lots	4	1.2 miles east of the Lauderdale County Line on the south side of AL Hwy 99 and on the east side of Oak Grove Cemetery
Hatchett Road Subdivision	Minor	Preliminary & Final	3 Lots	2	On the N side of Hwy 72 along Hatchett Rd

Other Business:

1. Approve to amend the Credit Card Usage Policy to approve the use of the credit card for Starlink internet services.

2. Approve ACCA conference expense reimbursements for Jason Black in the amount of \$144.22.

3. Remove the following from inventory:

Department	Item	Inventory #	Serial #
Probate	Microfiche Reader	18104	34013258
Probate	Microfiche Printer	18509	31187685
Probate	ViewSonic PJD6251 Projector	4922	RBU103504305
Probate	HP LaserJet P4014dn	18107	JPDF024421
IT	Pro 70 Plus Cellular Signal Booster	12514	461034B8013661701
Sheriff	Dell Laptop	15142	G57PPD1

Scheduled Public Hearings and/or Executive Session:

Report of Officers:

Commissioner Sammet:

Commissioner Barksdale:

Commissioner Black:

Commissioner Townsend:

Chairman Daly:

Adjourn: Until 9:00 a.m. on Monday, October 17, 2022, at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.